

13.7 MEDICAL STAFF WELL-BEING OVERSIGHT COMMITTEE CHARTER

I. Applicability

Main Campus and Remote Locations

II. Purpose

This Medical Staff Committee Charter describes specific aspects of the UCI Health medical staff's structure to oversee the quality of patient care, treatment, and services provided by physicians and other licensed practitioners ("Practitioners") privileged through the medical staff process. This Committee focuses on the medical staff's responsibility to implement a process to identify and manage matters of individual health for physicians and other licensed practitioners, which is separate from actions taken for disciplinary purposes.^{xxxiii} The terms in this Charter are consistent with the UCI Health Medical Staff Bylaws ("Bylaws") and the Medical Staff Well-Being Policy.

III. Goals

- To assist the UCI Health Main Campus and Remote Locations ("UCI Health") in developing, standardizing, and improving policies, practices, and structures that address and support Practitioner wellness.

IV. Scope

- The UCI Health Medical Executive Committee (MEC) has delegated to the Medical Staff Well-Being Oversight Committee the oversight of committees, policies, and processes that address and support Practitioner wellness for Practitioners with privileges at UCI Health.
- The MEC has delegated the intake and evaluation of Practitioner wellness reports to the Main Campus and Remote Location wellness committees. There shall be a wellness committee at the Main Campus and at each Remote Location.

V. Committee Responsibilities

- Recommend standardized policies and procedures to the MEC.
- Evaluate wellness education and training needs for UCI Health and make recommendations for education and training to the MEC.

^{xxxiii} TJC.MS.11.01.01: As stated. TJC MS.11.01.01-01: Process design addresses the following issues: education of physicians or other licensed practitioners and other organization staff about illness and impairment recognition issues specific to practitioners (at-risk criteria).

- Review or delegate to another wellness committee a case or cases that cannot be reviewed by a wellness committee for reasons such as a conflict of interest or lack of internal expertise.

VI. Committee Chair

- The Chair of the Committee shall be appointed from among its voting members by the President of the Medical Staff. The Chair position shall rotate among representatives from the Main Campus and Remote Locations in a systematic fashion.

VII. Membership and Term

- The voting members of the Committee shall be at least six (6) physician members of the medical staff with Active Staff status, representing a range of specialties practicing at the Main Campus and Remote Locations. At a minimum, the voting members of the Committee shall include one (1) physician member of the medical staff from each of the Main Campus and the Remote Locations.
- Members shall be appointed by the President of the Medical Staff in consultation with the Chief Medical Officer and the Deputy Chiefs of the Remote Locations.
- The Chair and voting members shall be appointed for a two (2) year term, and may serve successive terms.
- Ex-Officio members include the Chief Medical Officer or a designee.
- Member Responsibilities
- To maintain membership, members will be expected to attend at least two-thirds (2/3) of the scheduled meetings over a twelve (12) month period and perform duties assigned. Members failing to fulfill their responsibilities will be replaced by the process used for committee appointment.
- Members are expected to participate in appropriate educational programs provided by the medical staff to increase their knowledge and skill to perform their responsibilities.
- Members are required to maintain confidentiality.
- Members are required to disclose any conflicts of interest, as further defined in relevant Medical Staff and Hospital policies.

VIII. Meetings

- The Committee will meet at least four (4) times per year. The Committee shall send meeting minutes to the MEC.
- A quorum shall consist of at least fifty percent (50%) of the voting members, and action may be taken upon the affirmative vote of a majority of members voting when there is a quorum present.

IX. Governance

- The Committee reports to the MEC.
- No changes can be made to this charter and policies without MEC approval.
- The Committee Chair or designee will provide a report to the MEC for each Committee meeting.

X. Charter Approval and Version History

Committee/Name	Title	Approval Date
UCI Health MEC		