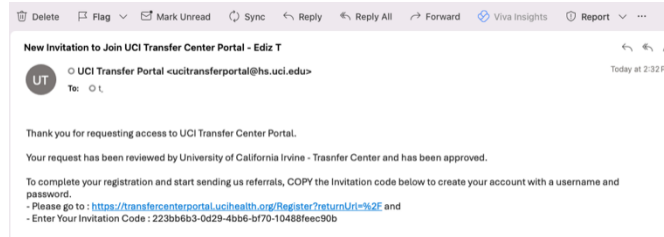


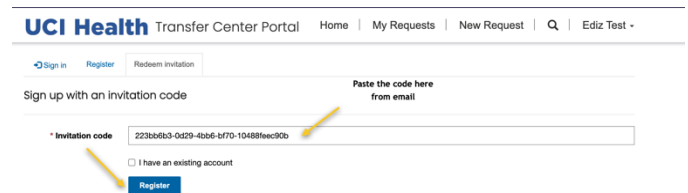
You have been identified for signing up for UCI referral portal at.
<https://transfercenterportal.ucihealth.org>

Please follow the steps to activate your account and send patients to UCI Transfer Center.

- 1) You should have received an automated email from *UCI Transfer Center Portal* ucitransferportal@hs.uci.edu that looks like this. (Check your Spam mail too)

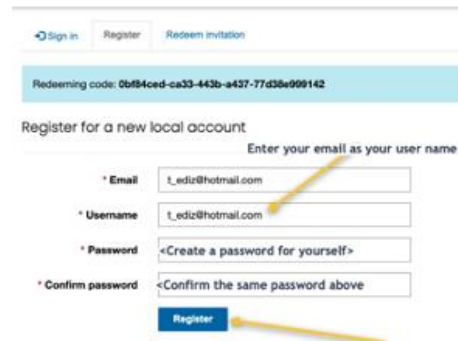


- 2) **Copy** the **Invitation code** from the email.
- 3) Click on the link in the email message / **Paste** the invitation code. And Click **Register**.



- 4) Enter your email address in username field. And create password.

*Passwords must be at least 8 characters.
 Passwords must contain characters from at least three of the following four classes: uppercase, lowercase, digit, and special character.*



- 5) This will log you into the system, and you can start sending your transfer requests by clicking "New Request"

UCI Health Patient Transfers

Welcome to the UCI Health Patient Transfer Portal. This tool is designed to streamline the process and improve communication between the UCI Health Transfer Center and the referring facilities.

Questions? Contact 714-456-2222 and our Transfer Center specialists will be happy to assist.

[Request Portal Access](#)



- 6) Click on New Request. And it will take you to the referral request form as seen below. Enter all the pertinent information. Most fields are required and marked with (*)

UCI Health Transfer Center Portal | Home | My Requests | New Request | Q | Ediz Test ▾

1 Intake Information | 2 UCI Infectious Disease Screening Form | 3 Upload Documents

For faster processing, please include all of the required documents in your request.

Transfer To Facility

Transfer to Facility * **Bed Assignment**

MR #

Transferring Facility Information

Referring Facility **HLOC Facility** No Yes

Referring Primary MD * **Provider Office Phone ***

Secondary-Specialist MD **Secondary-Specialist MD Phone**

Patient Information

Admission Date **Unit/Room #** **Unit Phone**